Headquarters
U.S. Army Armor Center and Fort Knox
Fort Knox, Kentucky 40121-5000
13 April 2000

## Military Police

## PARKING CONTROL

Summary. This regulation sets installation policies, responsibilities, and procedures for reserve and executive designated parking.

Applicability. This regulation applies to all major subordinate commands, directorates, and staff offices/departments this headquarters, and Partners in Excellence per host-tenant agreement.

Suggested Improvements. The proponent of this regulation is Headquarters and Law Enforcement Command. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) through channels to CDR, USAARMC, ATTN: ATZK-PMO.

- 1. Purpose. This regulation sets installation policies, responsibilities, and procedures for reserve and executive designated parking.
- 2. Reference. AR 190-5, Motor Vehicle Traffic Supervision.
- 3. General. Current regulation and labor agreement provides for the installation to provide for 10 percent of existing parking spaces within a given parking lot, for government vehicles, executive parking, or customer/visitor parking. Within the 10 percent limitation, the following policies will apply:
  - a. Customer parking will receive first priority; followed by government vehicle parking.
- b. Adequate handicap parking will be provided within existing assets. Designated handicapped parking is not included in the 10 percent limitation.
  - c. The last priority is executive (reserve) parking.
- d. The designation of reserved parking will be minimized. The most efficient use of on-/off-street parking space should be stressed on a nonreserved (first-come-first-served) basis. Executive parking will be designated only for General Officers, Brigade Commander/Command Sergeant Major, Battalion Commander/Command Sergeant Major, Armor Center Staff Directors and Partners in Excellence in the grade of Colonel/Lieutenant Colonel, or civilian equivalent (WS/GS/GM-13 or above), to include Sergeants Major where an authorized Sergeant Major is assigned. Company Commanders/First Sergeants (within their company areas), NCO Soldier of the Month, Quarter, and Year are not authorized except for NCO/Soldier of the Year designated parking in Post Exchange and Commissary lots. All requests for executive parking will be submitted to the Provost Marshal for approval.

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- e. Parking areas serving buildings with 10 or less bargaining unit employees are not included in the bargaining agreement. Nonetheless, policies and procedures contained in this regulation will apply to those parking areas.
- f. In instances where customer traffic is high and the 10 percent limitation is considered inadequate, responsible managers should contact the Provost Marshal for assistance.
- g. Immediately remove all signs not in keeping with the above policy and approved per paragraph 3 of this regulation.
  - h. To designate parking:
- (1) Submit a request for designation of parking to the Installation Provost Marshal (ATZK-PMO-T). Request should specify proposed location within the parking area and identify purpose of designation.
- (2) The Provost Marshal will manage designated parking by lot and will ensure the agreed upon percentages are not exceeded.
- (3) Upon approval, the Provost Marshal will forward sign request to the Directorate of Base Operations Support for fabrication and installation. Do not use homemade signs in the interim. All requests for exception to this policy will be submitted to the Garrison Commander.
- (4) Upon disapproval, the Provost Marshal will notify the requester in writing as to the reason the request was denied.

## FOR THE COMMANDER:



OFFICIAL:
GEORGE EDWARDS
COL, AR
Garrison Commander

ROBERT L. BROOKS
Director, Information Management

DISTRIBUTION:

A plus

100 - ATZK-PMO

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CF:

DCG, USAARMC